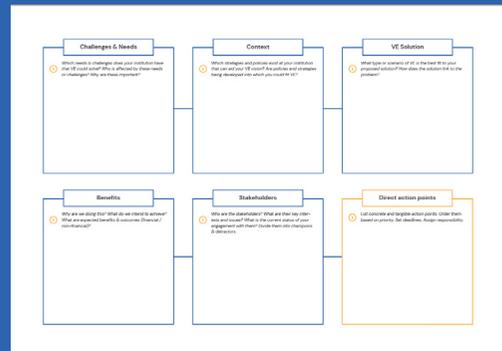


ACTION PLAN FOR VE INTEGRATION & ACCREDITATION OF VE

You've done the preparational work, so now it is time to compile your acquired knowledge and complete the Action Plan for Integration & Accreditation of VE.

Make sure to list at least 3 key action points that you can follow up with immediately, to motivate yourself and your colleagues to make your plan a reality!

See some examples of Action Plans completed by various practitioners [here](#).



WORKSHEET

VE SCENARIO REMINDER

Blended

VE as a preparatory or follow-up activity to physical mobility;
VE as an intertwined component of physical mobility;

Virtual only

VE as a stand-alone learning activity;
VE as a component of a course (traditional or online).

NAME

INSTITUTION

ROLE



Challenges & Needs



Which needs & challenges does your institution have that VE could solve? Who is affected by these needs or challenges? Why are these important?

Context



Which strategies and policies exist at your institution that can aid your VE vision? Are policies and strategies being developed into which you could fit VE?

VE Solution



What type or scenario of VE is the best fit to your proposed solution? How does the solution link to the problem?

Benefits



Why are we doing this? What do we intend to achieve? What are expected benefits & outcomes (financial / non-financial)?

Stakeholders



Who are the stakeholders? What are their key interests and issues? What is the current status of your engagement with them? Divide them into champions & detractors.

Direct action points



List concrete and tangible action points. Order them based on priority. Set deadlines. Assign responsibility.